

**CONSTITUTION AND BYLAWS**  
**of the**  
**SASKATCHEWAN PIPE BAND ASSOCIATION INC.**

**A**  
**Saskatchewan Non-Profit Corporation**  
**Corporation No. 210338**

**REVISED**  
**30 MARCH 1996**  
**SPECIAL GENERAL MEETING**

**CONSTITUTION**  
**OF**  
**THE SASKATCHEWAN PIPE BAND ASSOCIATION INC.**

1. The Corporation will be known as "The Saskatchewan Pipe Band Association Inc." and after this called "The Association".
2. The OBJECTS of The Association are:
  - a. To preserve, promote and encourage proficiency in bagpipe music, drum music, and pipe band music;
  - b. To create and maintain a bond of fellowship with all pipers and drummers and to provide the advantages of affiliation with other Pipe Band Associations;
  - c. To help organizations wishing to form or maintain pipe bands; and to help incoming players in locating bands and assist bands in locating players;
  - d. To promote and encourage participation of pipers, drummers and pipe bands at Highland Games and Scottish Cultural events;
  - e. To sponsor competitions for piping, drumming and pipe bands;
  - f. To devise and operate a proper system of pipe band contest rules and establish a panel of judges.

## **BYLAWS**

### **Article 1 - Membership**

#### **A. BAND MEMBERS**

1. Any Saskatchewan pipe band may become a member of the Association upon application for membership, approval of the application by the Directors and payment of the prescribed membership fee.
2. Membership by a band will allow the band to provide two delegates to exercise all membership privileges.
3. Member's delegates may hold office.
4. Any member may withdraw from the Association at any time by a notice to the Association, but upon withdrawal, the member shall not be entitled to a refund of any portion of the fees that the member may have paid.

#### **B. ASSOCIATE/INDIVIDUAL MEMBERS**

1. Any Associate/Individual member may become a member of the Association upon application for membership, approval of the application by the Directors and payment of the prescribed membership fee.
2. Associate/Individual members shall be non-voting members.
3. Associate/Individual Members may hold office.
4. Any member may withdraw from the Association at any time by a notice to the Association, but upon withdrawal, the member shall not be entitled to a refund of any portion of the fees that the member may have paid.

#### **C. HONOURARY MEMBERS**

1. The membership from time to time by majority vote may elect Honourary Members.
2. Honourary members shall have the same privileges as Associate/Individual Members.

### **Article 2 - Fees**

1. The membership fee shall be prescribed by the Directors of the Association.

2. The annual fees are payable on the first day of January and any member not having paid their dues by the first day of March may lose their membership and privileges.

### **Article 3 - Directors**

1. The management of the Association shall be vested in a Board of Directors.
2. The Directors shall consist of the following officers:
  - a. President;
  - b. Vice-President;
  - c. Secretary - Treasurer;
  - d. Past President;
  - e. and in addition, such other members as may be determined at an General Meeting of the Association, but in any event no more than six ( 6 ) additional members.
3. At the end of the annual General meeting of the Association the Directors shall retire from office, but shall be eligible for re-election.
4. The Directors, at the call of the President, may meet for the dispatch of business, adjourn and otherwise regulate their meetings as they may decide, but shall meet at least once annually.
5. Notice of a Directors Meeting shall be given to the officers at least fourteen (14) days before the date of the meeting, provided, however, that the officers may meet on regular dates without notice or may by unanimous consent meet any time or place without notice.
6. A Quorum for a Directors Meeting is the attendance of two thirds of the total number of Directors.
7. The Directors may appoint any member delegate to fill vacancies on the Board of Directors, such appointments are to be valid only until the next annual general meeting.
8. The Directors may appoint sub-committees and shall assign duties to them.

### **Article 4 - Officers and Duties**

1. President

- a. Shall preside at all General Meetings of the Association and at all Directors Meetings.
- b. Shall have the privilege of voting in a tie vote at either a Directors Meeting or a General Meeting.
- c. Together with the Secretary - Treasurer, shall sign all cheques.
- d. Shall be an ex-officio member of all committees.

2. Vice - President

- a. The Vice - President shall perform the duties of the President in the President's absence or inability to act.

3. Secretary - Treasurer
  - a. Shall have charge of all correspondence, keep the records of the Association, and keep a proper record of all General and Directors Meetings.
  - b. Immediately upon taking office, he shall accept all books and records, and shall hand over the books and records in proper order at the end of the term of office.
  - c. Shall keep the financial records of the Association.
  - d. Shall open or continue an account in the name of the Association in a bank or credit union, and deposit all monies therein, and together with the President shall sign all cheques.
  - e. Shall have accounts correctly posted, examined by the appointed accountants, and present the accountant-reviewed financial statement at the Annual General Meeting.

#### **Article 5 - General Meetings**

1. The Annual General Meeting of the Association shall be held before the end of April of each year on a date set by the Directors.
2. A Special General Meeting of the Association may be called by the President, when considered necessary.
3. A Special General Meeting shall be called by the President when requested to do so in writing by at least one third of the members. All requests for Special General Meetings shall state the object of the meeting. The meeting shall be called within four weeks of receipt of a call for a Special General Meeting.
4. At least two (2) weeks notice of a General Meeting shall be given to the members.

5. A quorum for a General Meeting requires one-third of the total number of the Associations member delegates.
6. Voting shall be by ballot for election of directors or officers.
7. Voting shall be by show of hands in other cases except where a ballot is requested by at least three members.

#### **Article 6 - Fiscal Year and Appointment of auditor**

1. The fiscal year of the Association shall be January 1 st to December 31 st.
2. The reviewing accountants shall be appointed at the Annual General Meeting each year.

#### **Article 7 - Suspension or Expulsion**

1. The Directors may by resolution suspend or expel any delegate or member upon satisfactory proof of behaviour detrimental to the Association's best interest.
2. Upon suspension or expulsion, the delegate shall be deemed to have vacated any office held by him or her.

#### **Article 8 - Elections and Voting**

1. The election of the officers shall take place at the Annual General Meeting. The Past President will serve as Chairperson until the election of officers has been completed.
2. No delegate shall be entitled to more than one vote and there shall be no voting by proxy.

### **Article 9 - Custody and Use of the Seal**

1. The Seal of the Association shall be in the custody of the Secretary/Treasurer, or another executive officer as may be designated by the Directors of the Association.
2. Two of the three executive officers of the Association must be present for the sealing of documents on behalf of the Association.

### **Article 10 - Amendment of By-Laws**

1. These By-Laws may be amended as follows:
  - a. By a written notice of motion presented at a General Meeting, and ;
  - b. Passed by at least three-fourths of the votes cast at a subsequent General Meeting.

### **Article 11 - Policies**

1. The Directors may adopt policies in support of the objects of the Association which are within the limits of the Non-Profit Corporations Act of the Province of Saskatchewan, the Articles of Incorporation of the Association, its Constitution and Bylaws.
2. Policies Shall be created, rescinded, or amended by a majority vote of the Directors during any Directors Meeting. Any member may present proposed policies to the Board of Directors of the Association for consideration.
3. The purpose of policies is to provide detailed direction to the activities of the Association in a form that the directors may clearly convey its expectations. The policies are expected to record the expectations in a form that the membership may conform in their ventures and communications with the Association, and may reasonably expect to be compatible with the objects of the Association.

4. Policies will be published to the membership through distributed meeting records, newsletters or special mailing as deemed appropriate by the Board of Directors. All policies statements are available on demand by the members from the secretary - treasurer.

#### **Article 12 - Winding Up**

1. Subject to the provisions of the Non-Profit Corporations Act, upon dissolution of the Association shall resolve all its liabilities and donate all its remaining assets to a charitable, benevolent or educational purpose as may be decided by the Association in a General Meeting.

#### **Article 13 - Borrowing Powers**

1. The Corporation may borrow money, indebt itself or issue a guarantee within the credit and asset limits of the Corporation; and within the limitations of the Non-Profit Corporations Act.

**END**